



Doctoral Internship in School Psychology

Letter of Internship Agreement

This form represents an agreement between the Kent State University School Psychology Program and _____ regarding a pre-doctoral internship in school psychology for the following student: _____.

It is the student's responsibility to work with the internship site and supervisor to complete the letter of internship agreement. The completed, signed letter of agreement must be approved by the university supervisor prior to commencing the doctoral internship. Return the completed letter of agreement to:

Coordinator, School Psychology Program
Kent State University
405 White Hall
Kent, OH 44242

Student's Name: _____

Location of Proposed Internship Placement: _____

(Note: A variety of settings may be appropriate for the doctoral internship, including educational settings, hospitals, mental health centers, and independent practice settings. Students who have not previously completed a specialist-level internship of fewer than 9 months, fulltime in a school setting and who intend to seek Ohio Department of Education licensure as school psychologists must complete 1350 hours of the internship in an approved school-based setting).

Name of Supervisor: _____

Address: _____

Telephone Number: _____ Fax: _____ E-mail: _____

Supervisor holds a doctorate in psychology from: _____ (university)

Supervisor holds a psychologist license from: _____ (state) License #: _____

Internship Registration, Documentation, and Evaluation

The intern must register for a total of 12 semester hours of university credit (SPSY 87992 Doctoral Internship in School Psychology) concurrent with the doctoral internship experience.

The internship experience must be registered with the appropriate State Board of Psychology, and a copy of this registration form must be submitted to the university supervisor with this approved letter of agreement.

The intern must maintain a written weekly log of all hours of supervised professional experience obtained during internship, and submit signed copies of these to the university supervisor every two weeks. The log must contain, at minimum (a) the work setting, (b) dates of services and supervision, (c) brief description of services, (d) number of clock hours of experience by area for the week and cumulative, (e) supervision hours, (f) type of supervision (direct, indirect, individual, group), (g) intern's name and signature, and (h) supervisor's name and signature. It is the intern's responsibility to include additional information if required by licensing boards or post-doctoral settings.

The intern must submit to the university supervisor a quarterly report summarizing activities and cumulative hours in each broad area of psychological work, signed by the student and the intern supervisor.

The intern supervisor must provide the university supervisor with a copy of a written, signed evaluation of the intern's performance at least twice per year, and more frequently if problems occur. The agreed upon due dates for these evaluations are as follows:

_____.

Internship Experiences

The internship is structured so that the intern will be provided appropriate supervised professional experience to fulfill requirements for the Ph.D. in school psychology and the pre-doctoral year of supervised experience for general psychology licensure. The supervised experience will be registered with the appropriate State Board of Psychology, and all supervision requirements will be adhered to.

The internship will begin on _____ and end on _____. It is anticipated that the intern will obtain _____ hours of experience during this time period. To fulfill the doctoral internship, students must complete 1800 clock hours of work in psychology over no more than a 2-year period. Of this amount, at least 1500 hours must occur in school psychology, and 375 hours must represent direct client contact. Teaching and research components, when included, must concern the professional practice of school psychology, comprise no more than 540 hours of the required 1800 hours, and not substitute for the direct client contact hours.

The planned experiences should be organized by major areas of psychological work and associated training program goals. For each area, the specific activities and populations should be described, and the planned number of hours indicated. It is not necessary for the internship to address all areas of psychological work or training program goals. However, the internship must provide a range of training experiences that substantially broaden the student's training and experiences as a school psychologist. Select from the following lists in describing the planned experiences:

Broad Areas of Psychological Work	Training Program Goals
<p>Assessment</p> <p>Direct intervention, including counseling, psychotherapy, cognitive and behavioral interventions, and crisis management</p> <p>Indirect intervention, including teacher and parent consultation, team-based consultation and collaboration, and systems change activities</p> <p>Teaching/professional development</p> <p>Program evaluation</p> <p>Supervision</p> <p>Research</p>	<p>1.0 Data-Based Decision-Making and Accountability: School psychologists have knowledge of varied models and methods of assessment that yield information useful in identifying strengths and needs, in understanding problems, and in measuring progress and accomplishments.</p> <p>2.0 Consultation and Collaboration: School psychologists have knowledge of behavioral, mental health, collaborative, and/or other consultation models and methods and of their application to particular situations.</p> <p>3.0 Effective Instruction and Development of Cognitive/Academic Skills: School psychologists have knowledge of human learning processes, techniques to assess these processes, and direct and indirect services applicable to the development of cognitive and academic skills.</p> <p>4.0 Socialization and Development of Life Skills: School psychologists have knowledge of human developmental processes, techniques to assess these procedures, and direct and indirect services applicable to the development of behavioral, affective, adaptive, and social skills.</p> <p>5.0 Student Diversity in Development and Learning: School psychologists have knowledge of individual differences, abilities, and disabilities and of the potential influence of biological, social, cultural, ethnic, experiential, socioeconomic, gender-related, and linguistic factors in development and learning.</p> <p>6.0 School and Systems Organization, Policy Development, and Climate: School psychologists have knowledge of general education, special education, and other educational and related services.</p> <p>7.0 Prevention, Crisis Intervention, and Mental Health: School psychologists have knowledge of human development and psychopathology and of associated biological, cultural, and social influences on human behavior.</p> <p>8.0 Home/School/Community Collaboration: School psychologists have knowledge of family systems, including family strengths and influences on student development, learning, and behavior, and of methods to involve families in education and service delivery.</p> <p>9.00 Research and Program Evaluation: School psychologists have knowledge of research, statistics, and evaluation methods.</p> <p>10.0 School Psychology Practice and Development: School psychologists have knowledge of the history and foundations of their profession; of various service models and methods; of public policy development applicable to services to children and families; and of ethical, professional, and legal standards.</p> <p>11.0 Information Technology: School psychologists have knowledge of information sources and technology relevant to their work.</p>

The planned internship experiences for this student are summarized below:

Broad Area of Psychological Work	Associated Training Program Goal(s)	Description of Services/Populations	Projected Number of Hours

Approvals:

Student Name: _____ Signature: _____ Date: _____

Supervisor Name: _____ Signature: _____ Date: _____

University Supervisor Name: _____ Signature: _____ Date: _____

_____ A copy of the signed Supervisee Registration Form is attached.